

**IN THE MUNICIPAL COURT OF CLARK COUNTY, OHIO**  
**MODIFICATION OF BMV SUSPENSION**  
***NON-COMPLIANCE or 12 POINT DRIVER'S LICENSE SUSPENSION***

- ! APPLICANT MUST BE A CLARK COUNTY RESIDENT**
- ! NOT FOR COMMERCIAL DRIVER'S LICENSE (CDL) HOLDERS**
- ! ALL COURT FINES & COSTS MUST BE PAID BEFORE FILING**

**Applicant's WRITTEN request should include the following:**

- Distance from home to place of employment
- Hours beginning and ending work for each day
- Whether employment consists of driving employers or his/her own vehicle
- Year, Make and Model of vehicle to be operated
- Your full name, address and phone number. Signed and dated

**When filing your request for suspension modification, bring with you:**

- Proof of payment of BMV reinstatement fee or request a BMV payment plan
- Proof of SR 22 insurance filed with the BMV
- BMV Suspension letter with the BMV case number
- \$136.00 filing fee for this application
- Statement from employer verifying your employment and schedule

The granting of application shall be solely within the discretion of the Court and inconvenience of applicant will not be considered as grounds for modification.

Once application is filed with the Court, a hearing date is assigned a notice will be mailed to you.

**NEED MORE HELP?**

[www.clerkofcourts.municipal.co.clark.oh.us](http://www.clerkofcourts.municipal.co.clark.oh.us)

(937) 328-3725