

**IN THE CLARK COUNTY MUNICIPAL COURT OF SPRINGFIELD, OHIO  
SMALL CLAIMS DIVISION**

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
**PLAINTIFF(S)**

\_\_\_\_\_  
(TELEPHONE #)

-VS-

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
**DEFENDANT(S)**

Case No. \_\_\_\_\_ CVI \_\_\_\_\_

**SMALL CLAIMS PETITION**

**BY THE PLAINTIFF: PLAINTIFF(S) WRITTEN STATEMENT**

Now comes the Plaintiff(s) who say(s) that the Defendant(s) is/are indebted to the Plaintiff(s) in the amount of \$ \_\_\_\_\_ for the following reason(s): \_\_\_\_\_

The Plaintiff(s) state(s) that the Defendant(s) is / is not a member of the Armed Forces of the United States of America. (CIRCLE ONE)

Wherefore, Plaintiff(s) demands judgment against Defendant(s) as aforesaid, plus costs.

\_\_\_\_\_  
Plaintiff (SIGNATURE)

\_\_\_\_\_  
Plaintiff (SIGNATURE)

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**STATE OF OHIO, CLARK COUNTY, SS:**

\_\_\_\_\_, being first duly sworn, say(s) that he/she  
(PLAINTIFF(S) NAME)  
has read the foregoing claim and that the facts contained therein are true as he/she verily believe(s).

\_\_\_\_\_  
Plaintiff (SIGNATURE)

\_\_\_\_\_  
Plaintiff (SIGNATURE)

Sworn to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**SHEILA E. HENRY, CLERK**

BY: \_\_\_\_\_  
Deputy Clerk/Notary Public

**NOTICE TO DEFENDANT(S)**

**HEARING ON THIS CLAIM WILL BE ASSIGNED.** A notice will be mailed to you. If you fail to appear at the trial, judgment may be entered against you by default and your earnings may be subjected to garnishment, or your property may be attached to satisfy said judgment. If your defense is supported by witnesses, account books, receipts or other documents, you produce them at the trial. Subpoenas for witnesses, if requested by a party, will be issued by the clerk.

If you admit the claim but desire time to pay, you may make such a request at the trial.