

**IN THE MUNICIPAL COURT OF CLARK COUNTY, OHIO**  
**MOTION TO SEAL THE RECORD OF DISMISSAL OR FINDING OF NOT GUILTY**

STATE OF OHIO  
CITY OF \_\_\_\_\_  
-VS-

CASE# \_\_\_\_\_  
JUDGE: \_\_\_\_\_

\_\_\_\_\_  
DEFENDANT/APPLICANT (PLEASE PRINT)

**APPLICATION FOR ORDER SEALING RECORD OF DISMISSAL OR FINDING OF NOT GUILTY**

Defendant hereby makes application to the court pursuant to Ohio Revised Code 2953.52 for the sealing of the record upon dismissal or finding of not guilty in the above stated case(s). Defendant hereby provides the following information:

- 1) ORIGINAL CHARGE: \_\_\_\_\_
- 2) DATE OF DISPOSITION: \_\_\_\_\_
- 3) DISMISSED WITHOUT PREJUDICE:                    YES \_\_\_\_\_ NO \_\_\_\_\_
- 4) CURRENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_
- 5) CURRENT PHONE NUMBER: \_\_\_\_\_ 6) DOB: \_\_\_\_\_
- 7) DRIVER'S LICENSE STATE AND NUMBER: \_\_\_\_\_
- 8) SOCIAL SECURITY NUMBER: \_\_\_\_\_

**AFFIDAVIT:**

DEFENDANT STATES THAT THE ABOVE CAPTIONED CASE(S) IS/ARE ELIGIBLE FOR SEALING, THAT THERE ARE NO CRIMINAL PROCEEDINGS PENDING AND THAT THE INTERESTS OF DEFENDANT IN HAVING THE RECORD PERTAINING TO THIS CASE ARE NOT OUTWEIGHED BY ANY LEGITIMATE GOVERNMENT NEEDS TO MAINTAIN THE RECORD.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Defendant/Applicant

Sworn and subscribed before me, a notary public, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk/Deputy Clerk/Notary Public

My Commission Expires: \_\_\_\_\_

IN THE MUNICIPAL COURT OF CLARK COUNTY, OHIO

State of Ohio, \_\_\_\_\_ : Case Number: \_\_\_\_\_  
: :  
-VS- : :  
: :  
\_\_\_\_\_ : Journal Entry Sealing record  
Defendant : of Dismissal or Finding of Not Guilty

---

---

This matter came on for hearing on \_\_\_\_\_ upon Defendant's Application for an Order Sealing the Record of Arrest, Prosecution and Dismissal or Finding of Not Guilty pursuant to Ohio Revised Code Section 2953.52. Defendant was charged with this offense by \_\_\_\_\_ on \_\_\_\_\_.

The Court, being fully advised in the matter finds:

The case is eligible for sealing.

There is no criminal proceeding pending against the applicant.

Any objections filed by the prosecutor have been considered.

The interests of the applicant in having the record sealed are not outweighed by any legitimate government needs to maintain the record.

Therefore, the Court orders that the Clerk of this Court and any other persons or entities in possession of records pertaining to the arrest and/or prosecution of the applicant shall seal such records and delete all index references thereto. The Clerk shall notify agencies per ORC 2953.33. The above mentioned proceedings in such case shall henceforth be deemed to have not occurred, except as provided in sections 2953.52 *et seq.* of the Ohio Revised Code.

\_\_\_\_\_  
Judge, Clark County Municipal Court